



DENMARK PRIMARY SCHOOL P&C ASSOCIATION WELCOME CHARTER



Thank you for joining the P&C! Your support will help our community. You can give as much or as little of your time as you like. We welcome all contributions of effort.

The DPS P&C, made up of dedicated parents and carers, school staff and community volunteers and plays a vital role in benefiting the DPS School community. The P&C Executive consists of a President, a Vice President, a Secretary and a Treasurer and three other members. These volunteer roles are elected by vote. The principal is also a member of the P&C Executive.

The P&C exists to do great things for our students and we are a vehicle to harness willing parent energy to better the school. Our key goals:

- Service the school community through running a successful school canteen.
- Provide school resources and facilities by engaging in a range of fundraising activities throughout the year.
- Work together so we can support our staff to enhance the vibrant, engaging learning environment where our children succeed.
- Advocate for our school in the community.

Volunteering on the P&C is not just meetings and emails. Its spraying kids with water at the colour run, it is doing a sausage sizzle with your mates, its collaborating, working together and building connections. Thank you for coming to be a part of it. We never get these precious early years with our kids back again so let's make the most of it.





FUNDRAISING EVENT PLANNING PROCESS

To support the effective running of P&C events we have created a clear outline of our processes.

1. Survey and Input Gathering

- At the commencement of the school year send a survey to staff and families to gather input on areas of priority for funding.

2. Evaluation by P&C Executive

- The P&C Executive, including the principal, convenes to review survey responses and make decisions regarding school funding, P&C funding, joint funding, or no funding. Decisions align with school priorities and existing plans.

3. Fundraising Plan Development

- The P&C meets to draft a fundraising plan for the year. This plan includes proposed event dates, fundraising purposes, event coordinators, and required support from the school.

4. Principal's Review

- The principal reviews the draft fundraising schedule and consults with school staff. The schedule is approved by the school Executive Team.

5. P&C Approval

- The P&C meets to approve the finalised fundraising schedule for the year.

6. Ongoing Implementation

- At each P&C meeting, there is a standing agenda item to discuss the progress and implementation of the fundraising plan.

7. Ad Hoc Opportunities

- If an opportunity for an event or a grant to support a specific purpose arises during the year, a proposal to apply for a grant or organize an event must be presented and approved by a motion at a P&C meeting. Note that any action taken under the P&C's authority requires approval of the school Executive Team and the P&C.

This revised process outlines a clear sequence for planning and implementing fundraising events while emphasizing communication, collaboration, and alignment with school priorities.